	delease useusject line: Exit protoc	<b>(D)</b>
Employee / Student Na	me 🗾	
Laboratory	<u>&gt;</u>	
Last Day of Employmer	nt / Worl	
	wing for each lab area befor <b>e</b> hecki	ng out of the laboratory
Lab bench		
There areno items	under the bench	
Lab shelves		
Properly dispose of	or reassign reagents	
Properly dispose of	or reassi <b>g</b> lassware and other mate	rials.
Analog and digital data		
Lab notebooksnave	been returned to P	
Proper exitprocedu	res for laptops or other UITS equip	oment have been completed.
Data on laptops an	d compute <b>ha</b> ve been extracted ar	nd stored
Additional materials		
Additional material	sincluding samples, chemicals, too	ols, etcated in the following
locations, have been	either disposed of properly or reas	·
Location	disposed of properly (Y/N)	Reassigned toreassignment
		approved by PI or superviso
fume hood		
lab refrigerators		
lab refrigerators - 20 / - 80 freezers		
- 20/ - 80 freezers	Phone	

Additional signatures:

	Signature	Date
Supervisor:		
Safety Officer:		